Sunday, February 5
Sunday break schedule:  2:45 pm-3:00 pm

11:30 am–12:30 am  Registration for new clerks
Location: Conference Registration Booth

11:30 am–7:00 pm  Registration (certificate program, masters, MEGS, continuing education)
Location: Conference Registration Booth

12:00 pm–6:00 pm  Local Finance Officer Certification Program
(Introduction to Government Accounting II)
Location: Room 1
Instructor: John Hulsey, Carl Vinson Institute of Government

1:00 pm–5:00 pm  Mandated Training for New Clerks
Location: Ballroom D
(see schedule for Mandated Training for New County and Municipal Clerks for details)

4:00 pm–5:00 pm  Masters Education Graduate Seminar (MEGS)
Location: Ben Porter Salon (Room 6)
Instructors: David Key, Carl Vinson Institute of Government
            Nancy Farage, Carl Vinson Institute of Government

5:00 pm–6:00 pm  Masters’ Project Independent Study class
Location: Ben Porter Salon (Room 6)
Instructor: David Key, Carl Vinson Institute of Government

Dinner on your own
(clerks/masters/MEGS)

5:30–6:15 pm  Reception (heavy hors d’oeuvres)
(new clerks, exhibitors, sponsors, district directors, association officers/board members)
Location: Room 7

6:30 pm–9:30 pm  Hot Topics and Super Bowl Party
(open to all conference participants, district directors, association officers/board members, exhibitors, sponsors)
Location: Ballroom F-H
Speaker: Doug Rollo, Assistant Director for Records Management, Georgia Archives (topic: retention schedule)
Snacks, Cash Bar, and the Super Bowl on the Big Screen!

Monday, February 6
Monday Break Schedule:  10:15 am—10:30 am and 2:30 pm—2:45 pm

7:00 am–8:00 am  Registration
Location: Conference Registration Booth

7:00 am–8:00 am  Breakfast (full breakfast buffet)
Location: Ballroom F-H
8:00 am–9:00 am  **General Session:** Welcome and Announcements (certificates awarded)
Location: Ballroom F-H

9:00 am–4:30 pm  **Concurrent Sessions**
(see *Class Schedule* for classes and locations)

9:00 am–4:30 pm  **Mandated Training for New Clerks**
Location: Ballroom D
(see schedule for *Mandated Training for New County and Municipal Clerks* for details)

12:00 pm–1:15 pm  **Lunch/Membership Business Meeting for Georgia County Clerks Association (GCCA)**
Location: Ballroom G

12:00 pm–1:15 pm  **Lunch/Membership Business Meeting for Georgia Municipal Clerks/Finance Officers Association (GMC/FOA)**
Location: Ballroom F-H

3:45 pm–5:30 pm  **Masters Education Graduate Seminar (MEGS)**
Location: Ben Porter Salon (Room 6)
Instructors: David Key, Carl Vinson Institute of Government
Nancy Farage, Carl Vinson Institute of Government

6:30 pm–9:30 pm  **Themed Buffet Dinner** (open to all conference participants)  
*Come dressed as your favorite television beach character*
Live music with *Spike on the Beach* and dancing! Cash bar.
Location: Ballroom F-H

**Tuesday, February 7**

**Tuesday Break Schedule:** 10:30 am—10:45 am and 2:30 pm–2:45 pm

6:30 am–8:00 am  **Breakfast (continental breakfast)**
Location: Ballroom F-H

8:00 am–9:00 am  **General Session**
Exhibitor door prize drawings and associations’ door prize drawings
Location: Ballroom F-H

9:00 am–4:00 pm  **Concurrent Sessions**
(see *Class Schedule* for classes and locations)

9:15 am–4:30 pm  **Mandated Training for New Clerks**
(see schedule for *Mandated Training for New County and Municipal Clerks* for details)

12:00 pm–1:00 pm  **Lunch**
Location: Ballroom F-H

**MEGS Seminar and Lunch**
Location: Ben Porter Salon (Room 6)

4:00 pm  **Adjourn Clerks/Masters’ Clerks/MEGS/Independent Study**

4:30 pm  **Adjourn New Clerks**