February 4–6, 2018
The Jekyll Island Convention Center
75 N. Beachview Dr. | Jekyll Island, GA 31527

**Registration**
Registration fee: $480
Registration fee one day: $255 (Monday or Tuesday)
Registration link: [http://www.cviog.uga.edu/clerks](http://www.cviog.uga.edu/clerks)

**Lodging**
A block of rooms is held at each of the following hotels until the specified dates for each hotel or until all rooms have been reserved, whichever comes first.

**Hampton Inn & Suites Jekyll Island**
200 South Beachview Drive
Jekyll Island, GA 31527
Phone for registration: 1-800-426-7866
Rates: $129-$149 + applicable taxes and $5.00 per night state fee
Please note, the entire URL must be copied and pasted for it to work properly.
Registration link: [http://group.hamptoninn.com/GA-Clerks-Education-Institute](http://group.hamptoninn.com/GA-Clerks-Education-Institute)
Block Code/Group Name: GA Clerks Education Institute
Block rate deadline: January 3, 2018

**Holiday Inn Resort at Jekyll Island**
701 Beachview Drive
Jekyll Island, GA 31527
Phone: 912-635-2211
Rates: $109-$179 + applicable taxes and $5.00 per night state fee
Block code: CLE or ask for GA Clerks Education Institute block
Block rate ends: January 3, 2018

**Jekyll Island Club**
371 Riverview Drive
Jekyll Island, GA 31527
Phone: 912.635.2600 800.535.9547
Email: reservations@jekyllclub.com
Reservation link: [http://www.jekyllclub.com/group-reservations/](http://www.jekyllclub.com/group-reservations/)
Submit the form and a reservationist will get back with you to guarantee.
Group Number: 9168238
Rates: $169-$200 + applicable taxes and $5.00 per night state fee
Westin Hotel
110 Ocean Way
Jekyll Island, GA 31527
Phone number for registration: 888-625-4988
Group name: Georgia Clerks Education Institute 2018 Meeting
Registration link: GA Clerks Education Institute
(OR copy and paste the following link into a web browser)
https://www.starwoodmeeting.com/events/start.action?id=1710312083&key=ECCCBE9
Rates: $122-$272 + applicable taxes, $15 per night resort fee, and $5.00 per night state fee
Block rate ends: January 10, 2018

Guest Meals
Guest meal requests will be accepted through pre-registration and must be paid for in advance. Guest meal requests will not be accepted on site.

Door Prizes
The door prize drawings on Tuesday morning are sponsored and administered by the hospitality committees of the Georgia County Clerks Association (GCCA) and Georgia Municipal Clerks and Finance Officers Association (GMC/FOA). Door prize gifts are to be placed on the stage no earlier than Tuesday morning in Ballroom FH. Please see a hospitality committee member with any questions. Each clerk is requested to bring a door prize for this event.

Course Materials and Conference Agenda
Course materials and the conference agenda will be posted at http://www.cviog.uga.edu/clerks on or before January 26, 2018.

Course and Program Questions
Contact Susan Maxwell, Director
Phone: 706.542.3887
Email: smaxwell@uga.edu

Logistics, Registration, Special Needs
Contact Precious Cooper, Event Manager
Phone: 706.542.0402
Email: pcooper@uga.edu

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**Help us share critical training information**

If you know a new clerk or finance officer in a nearby community, please contact Susan Maxwell at smaxwell@uga.edu so that we can make sure they receive this important training information.

The Georgia County Clerk’s Association (GCCA) was organized nearly 50 years ago to create a coordinated interest among County Clerks and their Boards of Commissioners in county affairs, and to promote the welfare of county government in general.

It is the goal of the organization to better acquaint the general public with difficulties faced in efforts to provide government services at the local level. Likewise, the association seeks the cooperation of every county and state official, as well as residents of Georgia, in efforts to provide methods that will enable them to meet the new challenges and demands placed on county governments. To learn more about GCCA, visit [www.georgiacca.com](http://www.georgiacca.com).

**The Georgia Municipal Clerks and Finance Officers Association (GMC/FOA)** is a professional association comprised of people just like you—City Clerks and Finance Officers—from all across Georgia. Founded in 1956 in Athens, Georgia, GMC/FOA has 49 years of experience improving the professionalism and education of City Clerks and Finance Officers. GMC/FOA has grown to exceed 500 members representing small and large municipalities.

The purpose of GMC/FOA is to promote professionalism, integrity, and excellence in the Office of the Clerk and Finance Officer by providing educational training opportunities and professional development, exchanging ideas and experiences, to strengthen and support its Membership, and to enhance its image. To learn more about GMC/FOA, visit [www.gmcfoa.com](http://www.gmcfoa.com).