Beginning January 1, 2017, all new and previously earned certifications will have a deadline of December 31 of every even year for completing the fifteen hours of CE requirements. You will no longer use your certification date on your certificate. Everyone will use the same two-year time frame. For those who previously earned their certificate prior to January 1, 2017, you will now begin reporting using the new time frame regardless of your CE status (i.e. whether you are current or not).

No CE is required in the calendar year the certification is earned. For those certified one year but less than two during the reporting period, six hours will be required during the initial certification period.

**SCENARIOS**

- Newly certified September 2016. Fifteen hours will be required by December 31 every even year. The first reporting period will have a deadline of December 31, 2018.
- Newly certified March 2017. CE requirement is six hours and will be required by December 31, 2018. Fifteen hours will be required by December 31 every even year thereafter.

**ACCEPTABLE PROVIDERS FOR CONTINUING EDUCATION ARE AS FOLLOWS**

- Level II courses (if Level I certified) offered by the Carl Vinson Institute of Government Financial Management Program,
- Elective courses offered by Carl Vinson Institute of Government Financial Management Program,
- Financial management courses offered at the semiannual Clerk’s meetings,
- Georgia Government Finance Officers Association live webinars (for members only),
- Georgia Government Finance Officers Association annual conference sessions.
- Financial management courses in the Certified Public Manager Program offered by the Carl Vinson Institute of Government
- Human Resources Online course offered by the Carl Vinson Institute of Government

**REINSTATEMENT**

Beginning January 1, 2017, for those who do not meet the biannual continuing education requirement of 15 hours by December 31 of every even year, certification will lapse. In order for certification to be reinstated, the individual must complete the required continuing education for the period(s) for which certification has lapsed. As an alternative, the individual can pay to take an examination to reinstate the lapsed certification. Reinstatement will only be awarded if the examination is passed.