The UGA Carl Vinson Institute of Government provides training for local governments so they can implement sound financial management practices. Courses offered through the Local Finance Officer Certification Program cover topics from governmental accounting and budgeting to other financial subjects that are relevant to finance specialists at all levels of government. Convenient online courses are also offered to help reduce travel costs.

**LEVEL I CERTIFICATION**
Courses include Debt Administration, Accounting, Purchasing, and more!

**LEVEL II CERTIFICATION**
Courses include Budgeting, Internal Controls, Revenue, and more!

**CURRENT ELECTIVES**
Courses are updated annually and include Financial Statements, Capital Assets, and more!

For more information, contact Michele Jurkiewicz at mjurkiew@uga.edu or 404.463.6804.

www.cviog.uga.edu/localfinance
**LOCAL FINANCE OFFICER Certification Program**

Take advantage of these GREAT training opportunities!

---

**Level I Certification**

Requires completion of the following seven courses within a three-year time frame. These courses are available in the classroom or online.

- Capital Improvement Program (2 days; 12 CE hours) $269
- Debt Administration (2 days; 12 CE hours) $269
- Introductory Budget (2 days; 12 CE hours) $269
- Introductory Governmental Accounting I (3 days; 24 CE hours) $419
- Introductory Governmental Accounting II (3 days; 24 CE hours) $419
- Purchasing (2 days; 12 CE hours) $269
- Treasury Management (2 days; 12 CE hours) $269

**Level II Certification**

Requires completion of the following four core courses, 12 elective course hours, and a financial management project within a three-year time frame.

- **CORE COURSES**
  - Intermediate Budget (2 days; 12 CE hours) $269
  - Intermediate Governmental Accounting (5 days; 36 CE hours) $599
  - Internal Controls (2 days; 12 CE hours) $269
  - Revenue Administration (2 days; 12 CE hours) $269

- **12 ELECTIVE COURSE HOURS**

- **FINANCIAL MANAGEMENT PROJECT** $199

---

**Current Electives** for Level II and continuing education requirements (electives may change annually) *

<table>
<thead>
<tr>
<th>CLASSROOM COURSE</th>
<th>ONLINE COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Federal Grant Compliance Update (1 day; 6 CE hours) $199</td>
<td>✅ Internal Controls - Accounts Payable and Cash Disbursements (6 CE hours) $199</td>
</tr>
<tr>
<td>✅ Annual GAAP Update Webinar (Two 1-hour sessions; 2 CE hours) $119</td>
<td>✅ Internal Controls - Accounts Receivable and Cash Receipts (6 CE hours) $199</td>
</tr>
<tr>
<td>✅ Accounting for Capital Assets Webinar (Three 1-hour sessions; 3 CE hours) $119</td>
<td>✅ Internal Controls – Capital Assets (6 CE hours) $199</td>
</tr>
<tr>
<td>✅ GASB 84: Practical Guidance for Accounting for Fiduciary Activities Webinar (1-hour session; 1 CE hour) $119</td>
<td>✅ Internal Controls – Payroll (6 CE hours) $199</td>
</tr>
<tr>
<td>✅ Unwrapping the Audited Financial Statements: Financial Statement Analysis, Interpretation and Presentation Webinar (Two 1-hour sessions; 2 CE hours) $119</td>
<td>* Level I and Level II certifications are available. For both levels, once certification is achieved, 15 hours of approved continuing education are required every two years for Certified Finance Officers to maintain certification.</td>
</tr>
</tbody>
</table>

REGISTER TODAY TO SECURE YOUR SEAT!

www.cviog.uga.edu/localfinance

---

Carl Vinson Institute of Government
UNIVERSITY OF GEORGIA