



**Carl Vinson  
Institute of Government  
UNIVERSITY OF GEORGIA**

**CONTINUING EDUCATION GUIDELINES  
State Budget and Financial Management Certification Program**

After earning the *Budget and Financial Management Certification*, you are required to obtain 6 hours of continuing education every two years. The deadline for earning the continuing education is December 31 of every even year. No CE is required in the calendar year the certification is earned. If you earn your certificate in an even year, you must meet the 6 content hour criteria by December 31 of the following even year.

**SCENARIOS**

- Newly certified September 2020. CE requirement is six hours, required by December 31, 2022.
- Newly certified March 2021. CE requirement is six hours, required by December 31, 2022.

**ACCEPTABLE COURSES FOR CONTINUING EDUCATION ARE AS FOLLOWS**

- Primary Governmental Accounting Series courses offered by the Carl Vinson Institute of Government Financial Management Program
- Elective courses offered by Carl Vinson Institute of Government Financial Management Program
- Courses in the Certified Public Manager Program offered by the Carl Vinson Institute of Government
- Online financial management courses offered by the Carl Vinson Institute of Government or the Government Finance courses offered by the Georgia Center for Continuing Education
- Financial management courses in the Local Finance Officer Certification Program offered by the Carl Vinson Institute of Government Financial Management Program
- Georgia Government Finance Officers Association live webinars (for members only)
- Georgia Government Finance Officers Association annual conference sessions

**REINSTATEMENT**

In order for certification to be reinstated, the individual must complete the required continuing education for the period(s) for which certification has lapsed, in addition to current continuing education requirements.