

Please type or print legibly. This information will be used to maintain your student records.

_____ LAST NAME			_____ FIRST NAME			_____ MI		
_____ PREVIOUS NAME, IF APPLICABLE								
_____ EMPLOYER OR ORGANIZATION						_____ TITLE		
_____ BUSINESS ADDRESS								
_____ CITY			_____ STATE			_____ ZIP CODE		
_____ WORK PHONE				_____ ALTERNATE PHONE NUMBER				
_____ E-MAIL								

The preferred method of registration is online payable by credit card

Register online at www.cviog.uga.edu/statefinance

For registration paid electronically, email completed registration form(s) to sverbeek@uga.edu

or

Mail your completed 2-page registration form with check made payable to The University of Georgia to:

Carl Vinson Institute of Government
The University of Georgia - GTED Registrar
201 N. Milledge Avenue
Athens, GA 30602-5482
(FEI 58-6001998)

Payment of fees must be received before confirmation of enrollment will be provided.

Cancellation Policy: Written notice of cancellation must be dated no later than 10 business days prior to the date of the training event to receive a full refund of registration fees. Written notice that is dated nine to six business days prior to the date of the training event will be assessed a 25% administrative fee. No refunds or credits will be issued for written cancellation requests that are dated within five business days prior to the date of the training event. Registrants who fail to attend, cancel, or send substitutes are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please send an email notification to Sharon VerBeek at sverbeek@uga.edu.

COURSE LOCATIONS – ATLANTA

Georgia Technology Building, 47 Trinity Ave., Atlanta, Georgia 30334

AOC (Administrative Office of the Courts) 244 Washington St. 3rd Floor, Atlanta, Georgia 30334

State Accounting Offices, 2 Martin Luther King Jr., Dr., 1514 West Tower, Atlanta, Georgia 30334

Name: _____

PRIMARY GOVERNMENTAL ACCOUNTING SERIES

Introductory Governmental Accounting Part I \$469

- 12148 September 1-3, 2020 (Virtual Live)
- 12149 January 5-7, 2021

Introductory Governmental Accounting Part II \$469

- 12150 October 27-29, 2020 (Virtual Live)
- 12151 February 16-18, 2021

Intermediate Governmental Accounting \$659

- 12152 November 12-13 and November 16-18, 2020 (Virtual Live)

BUDGET AND FINANCIAL MANAGEMENT CERTIFICATION PROGRAM

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> 12134 Language of Accounting \$299 | August 19-20, 2020 (Virtual Live) |
| <input type="checkbox"/> 12135 Language of Accounting \$299 | January 13-14, 2021 |
| <input type="checkbox"/> 12136 TeamWorks Literacy & Orientation \$219 | September 9, 2020 (Virtual Live) |
| <input type="checkbox"/> 12137 TeamWorks Literacy & Orientation \$219 | February 3, 2021 |
| <input type="checkbox"/> 12138 Revenue & Expenditure Analysis \$219 | September 10, 2020 (Virtual Live) |
| <input type="checkbox"/> 12139 Revenue & Expenditure Analysis \$219 | February 4, 2021 |
| <input type="checkbox"/> 12140 Debt Administration \$299 | September 29-30, 2020 (Virtual Live) |
| <input type="checkbox"/> 12141 Debt Administration \$299 | February 23-24, 2021 |
| <input type="checkbox"/> 12142 Internal Controls for State Government \$299 | October 13-14, 2020 (Virtual Live) |
| <input type="checkbox"/> 12143 Internal Controls for State Government \$299 | April 28-29, 2021 |
| <input type="checkbox"/> 12174 Purchasing Basics in State Government NO FEE | October 15, 2020 (Virtual Live) |
| <input type="checkbox"/> 12175 Purchasing Basics in State Government NO FEE | May 12, 2021 |
| <input type="checkbox"/> 12144 Budget Administration \$299 | November 3-4, 2020 (Virtual Live) |
| <input type="checkbox"/> 12145 Budget Administration \$299 | March 31, 2021 and April 1, 2021 |
| <input type="checkbox"/> 12146 Revenue Administration \$299 | December 9-10, 2020 (Virtual Live) |
| <input type="checkbox"/> 12147 Revenue Administration \$299 | May 18-19, 2021 |

ADDITIONAL OFFERINGS/ CONTINUING EDUCATION

Online Asynchronous Courses

- 12206 Online Accounting for Capital Assets \$119
- 12207 Online Annual GAAP Update \$119
- 12208 Online Essentials of Financial Management \$159
- 12209 Online GASB 84: Practical Guidance for Accounting for Fiduciary Activities \$119
- 12210 Online Internal Control for Payroll \$119
- 12211 Online Safeguarding Against Fraud \$119
- 12212 Online Taking Responsibility for your Financial Statements \$119
- 12213 Online Unwrapping the Audited Financial Statements: Financial Statement Analysis, Interpretation and Presentation \$119
- 12217 Online Internal Control – Assessing Risk Related to Information Technology \$119

Traditional Classroom Courses

- 12324 Basic Microsoft EXCEL \$119 (March 2, 2021 - UGA Gwinnett Campus)
- 12325 Advanced Microsoft EXCEL \$119 (March 3, 2021 - UGA Gwinnett Campus)