# Georgia Clerks Education Institute 2027 Calendar of Events

## GCEI Spring Conference
February 7-9, 2027
Jekyll Island Convention Center

| Sunday, February 7 – Tuesday, February 9 | | |
|---|---|---|
| Mandated Training for New Clerks | 15 hours | Required |
| Masters Education Graduate Seminar | 12 hours | CE – Masters |
| **Monday, February 8** | | |
| Meeting Management 101 | 6 hours | Required |
| Records Management 101 | 6 hours | Required |
| Government 101 | 6 hours | Required |
| PSD 101 – Business Writing | 6 hours | Required |
| Millage Rate Process | 6 hours | Required |
| Elections 201 | 6 hours | Elective |
| Managing Power Effectively | 6 hours | Masters |
| Advanced Change Management | 6 hours | Masters |
| Human Resources 301 | 6 hours | Continuing Ed. |
| **Tuesday, February 9** | | |
| Meeting Management 102 | 3 hours | Required |
| Meeting Management 103 | 3 hours | Required |
| Records Management 102 | 3 hours | Required |
| Records Management 103 | 3 hours | Required |
| Human Resources 201 | 3 hours | Required |
| Emergency Management | 3 hours | Elective |
| Managing Power Effectively | 6 hours | Masters |
| Advanced Change Management | 6 hours | Masters |
| Cutting Edge Workshop – Topic TBD | 3 hours | Continuing Ed. |
| Cutting Edge Workshop – Topic TBD | 3 hours | Continuing Ed. |

## Spring Regional Training
March 2027
UGA Gwinnett

| Dates TBD | | |
|---|---|---|
| Government 102 | 6 hours | Required |
| PSD 206 – Management & Leadership Style | 6 hours | Elective |

## March Online Courses

| Dates TBD | | |
|---|---|---|
| Community & Media Relations 102 | 6 hours | Required |
| Community & Media Relations 103 | 6 hours | Required |

## ACCG Annual Conference
April 22-24, 2027
Savannah Convention Center

| Dates TBD |
|---|
| Number and type of classes TBD |

## May Online Courses

| Dates TBD | | |
|---|---|---|
| Council/Commission & Staff Relations | 6 hours | Elective |
| Intermediate Excel | 6 hours | Continuing Ed. |

## GMA Annual Convention
June 25-29, 2027
Savannah Convention Center

| Dates TBD |
|---|
| Number and type of classes TBD |

## July Online Courses

| Dates TBD | | |
|---|---|---|
| Government 101 | 6 hours | Required |
| Finance 101 | 6 hours | Required |

***Programs Offered by the Georgia Clerks Education Institute:***

State Mandated Training
Georgia Certified Clerk
Advanced Management Certificate (Masters Education Management Development Program)
Masters Education Graduate Seminar (MEGS)
Continuing Education

**CALENDAR CONTINUED ON NEXT PAGE**

***All classes are subject to change.***
***Calendar will be updated as classes are scheduled.***

**For more information, contact clerks@uga.edu**

# Georgia Clerks Education Institute 2027 Calendar of Events

## GCEI Fall Conference
August 29-31, 2027
UGA Center for Continuing Education

| | | |
|---|---|---|
| **Sunday, August 29 – Tuesday, August 31** | | |
| Mandated Training for New Clerks | 15 hours | Required |
| Masters Education Graduate Seminar | 12 hours | CE – Masters |
| **Monday, August 30** | | |
| Millage Rate Process | 6 hours | Required |
| Finance 101 | 6 hours | Required |
| Government 102 | 6 hours | Required |
| PSD 102 – Ethics | 6 hours | Required |
| Elections 202 | 6 hours | Elective |
| Human Resources 203 | 6 hours | Elective |
| Effective Public Presentations I | 6 hours | Masters |
| Effective Public Presentations II | 6 hours | Masters |
| Revenue Administration | 6 hours | Continuing Ed. |
| **Tuesday, August 31** | | |
| Community & Media Relations 101 | 3 hours | Required |
| Community & Media Relations 102 | 3 hours | Required |
| Records Management 102 | 3 hours | Required |
| Records Management 103 | 3 hours | Required |
| Payroll Administration | 3 hours | Elective |
| Effective Public Presentations I | 3 hours | Masters |
| Effective Public Presentations II | 6 hours | Masters |
| Cutting Edge Workshop – Topic TBD | 6 hours | Continuing Ed. |
| Cutting Edge Workshop – Topic TBD | 3 hours | Continuing Ed. |

## Fall Regional Training
October 2027
UGA Tifton

| | | |
|---|---|---|
| **Dates TBD** | | |
| PSD 102 – Ethics | 6 hours | Required |
| PSD 203 – Time/Stress Management | 6 hours | Elective |
| Emotional Intelligence | 6 hours | Continuing Ed. |

## November Online Courses

| | | |
|---|---|---|
| **Dates TBD** | | |
| Purchasing for Local Government | 12 hours | Elective |